

**Town of Garner
Town Council Agenda Minutes
June 20, 2017**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn and Council Member Gra Singleton. Council Member Johns was absent.

Staff Present: Rodney Dickerson -Town Manager, John Hodges-Asst. Town Manager-Development Services, Rick Mercier-Communications Manager, Jeff Triezenberg-Planning Director, David Bamford-Senior Planner, Michael Gammon-Budget & Special Projects Manager, Pam Wortham-Finance Director, Tony Chalk-Town Engineer, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Council Member Gra Singleton

INVOCATION: Council Member Gra Singleton

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

PRESENTATIONS

CONSENT

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Adopt minutes from the May 24, 2017 Special Meeting, May 30, 2017 Work Session, and the June 5, 2017 Regular Meeting.

Action: Adopt Minutes

Ordinance Amending FY 2016/2017 Operating Budget (Refunding Debt)

Presenter: Pam Wortham, Finance Director

The debt refunding that occurred in December 2016 requires additional accounting entries and a budget amendment to cover the payoff and other related items.

Action: Adopt Ordinance (2017) 3859

Ordinance Amending FY 2016/2017 Operating Budget (Equipment Purchases)

Presenter: Pam Wortham, Finance Director

Town Council verbally approved the use of the remaining funds from the 2016-17 budget that resulted from savings of vehicle purchases to be used for smaller equipment items that otherwise would have been funded from 2017-18 budget.

Action: Adopt Ordinance (2017) 3860

Ordinance Amending FY 2016/2017 Operating Budget (Salaries)

Presenter: Pam Wortham, Finance Director

Request to move funds from various departments that have remaining salary and related line items to cover those that do not. This fiscal year included a 27th pay period that was not budgeted, but we were able to manage our salaries in total for the Town to accommodate the additional costs.

Action: Adopt Ordinance (2017) 3861

Contract Extension for Town Legal Services for FY 2017 – 2018

Presenter: William E. Anderson, Town Attorney

An extension of the contract for William E. Anderson to provide legal services to the Town is presented to the Council annually. Services to be rendered are based on a retainer of \$7,000 per month for an estimated average of sixty-three hours per month, unless other arrangements are required on a particular case or assignment.

Action: Authorize Execution of Contract Extension

Motion: Kennedy
Second: Singleton
Vote: Unanimous

PUBLIC HEARINGS

Annexation Petition ANX-17-02, Preakness Place

Presenter: David Bamford, Senior Planner

Mayor Williams opened the public hearing and asked David Bamford to provide the staff report. This request for contiguous annexation of 16.12 acres located on New Rand Road.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2017) 3863

Motion: Singleton
Second: Behringer
Vote: Unanimous

NEW/OLD BUSINESS

Adoption of the FY 2017-18 Operating Budget and Fee Schedule

Presenter: Michael Gammon, Budget & Special Projects Manager

Adoption of the FY 2017-18 Budget Ordinance. Ordinance reflects the changes made to the original recommended budget that were presented to Council at the June 5, 2017 public budget hearing. Total revenues and expenditures included in the budget are balanced at \$33,201,478. The FY 2017-18 Fee Schedule was also included for adoption.

Action: Adopt Ordinance (2017) 3862

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Bond Project Tracking Report

Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview was provided regarding the status of the bond program, specifically changes and updates from the last report.

Action: No Action; Report Only

Avery Street Sidewalk Improvements - Additional Services

Presenter: Tony Chalk, Town Engineer

Mr. Chalk explained this request is for an amendment to the existing contract with Municipal Engineering Services Company to include additional surveying and design work required for the Avery Street Sidewalk Improvements project.

Action: Authorize Contract Amendment of \$8,000

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Wake County Transit Master Participation Agreements and Work Plan

Presenter: John Hodges, Asst. Town Manager-Development Services

Mr. Hodges stated at the March 28, 2017 Work Session, Council reviewed a draft of the Wake Transit Master Participation Agreement and a draft of the Wake Transit Work Plan. The Master Participation Agreement has been finalized and is being presented for execution. The FY 2018 Recommended Wake Transit Work Plan has also been finalized and is being presented for your endorsement.

Action: Authorize Execution of the Wake County Transit Master Participation Agreement

Motion: Marshburn
Second: Singleton
Vote: 3:1, Kennedy opposed

Action: Endorse the Recommended Wake Transit Work Plan

Motion: Marshburn
Second: Behringer
Vote: Unanimous

Interlocal Agreement for Administrative Distribution of Wake County Vehicle Registration Tax

Presenter: John Hodges, Asst. Town Manager-Development Services

In addition to the Master Participation Agreement, the Town also needs to become a party to the Interlocal Agreement for the Administrative Distribution of the Wake County \$7 Vehicle Registration Tax that currently exists between the entities that shared in these funds prior to passage of the Wake Transit Plan. This step is needed for Garner to be able to participate in the Community Funding Area Program that will cost-share local transit operations that may be developed in the future.

Action: Authorize Execution of the First Amendment to the Interlocal Agreement

Motion: Marshburn
Second: Behringer
Vote: Unanimous

COMMITTEE REPORTS

Council Member Marshburn advised the Human Resources Committee completed interviews for the committee and advisory board vacancies and recommendations would be provided at the Council's next Work Session.

Council Member Kennedy advised the Public Works Committee met to discuss authorizing the Auburn Village subdivision to utilize roll type curb and gutter. This request can be considered a design element as this project is one of four floating districts (Planned Residential District, Planned Unit Development, Traditional Neighborhood District, and Mixed Use District). Committee consensus to authorize this particular design for the Auburn Village subdivision subject to internal review by staff.

The Public Works Committee also discussed Type 1 and Type 2 water/sewer allocations to meet committed demand. In order to true-up the allocations for 2016, an additional 154 units are needed. In addition, the annual allocation of 150 units for Type 1 became effective January 1, 2017. Year to date, 176 units have been approved, requiring an increased allocation now. Committee consensus to increase capacity from 150 units to 200 for a total of 350 units.

MANAGER REPORTS

- garner info
- Town Hall Updates – The project is moving along and staff should be able to move-in the week of July 10 or shortly thereafter. The grand opening is tentatively scheduled for mid-day in early August.
- Building & Permit Report
- Finance Report – The Town is well under budget and not expected to exceed it this fiscal year. Revenues collected indicate that there should be sufficient resources available to prevent the Town from using any significant portion of the nearly \$1.128 million of fund balance approved for use.

ATTORNEY REPORTS

COUNCIL REPORTS

Kennedy

- Asked for an update on the road survey work for Thompson Road. Mr. Chalk replied a pre-construction meeting was held and the contractor is in the process of ordering material. Once received, the project should move quickly.
- Asked why construction of the Recreation Center was moving slowly. Mr. Chalk replied the weather has had an impact as well as the installation of electrical and plumbing. It is expected the concrete slab should be poured within the next 30 days. Council expressed their displeasure and frustration at the pace this project is proceeding. Mr. Chalk assured Council the contractor has been made aware of this. Council also discussed the possibility of attending the next construction meeting.
- Asked that staff check with other towns to see how/if a multi-cultural committee would operate.
- Stated his support of a splash pad for Garner and did not think waiting on the next CDBG grant process was a good idea.

Singleton

- Asked that previous Town employees, retirees, Town Managers, elected officials, etc. be invited to the grand opening of the new Town Hall.
- Clarified when the sidewalk projects on Spring Drive, Vandora Road were complete, there would be a continuous sidewalk on both sides of the road from the fire station on Timber Drive to the shopping center at White Oak.

Behringer

- Reported her recovery is going well.
- Attended Garner Ed Foundation meeting.

Marshburn

- Thanked the Information Technology staff for providing iPad training.
- Asked when Garner Forward would be ready for Council review.

CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

Motion: Singleton
Second: Kennedy
Vote: Unanimous

RETURN TO REGULAR SESSION AND ADJOURNMENT: 8:42 p.m.